

POSITION DESCRIPTION

JOB TITLE: CSP Mental Health Therapist

DEPARTMENT: Human Services

DIRECT REPORT TO: CSP Clinical Coordinator

GRADE: 26; steps 1-4 Masters, steps 5-8 Masters with License, steps 9-12 Masters with Dual License

SALARY RANGE: See current wage scale

POSITION: Full Time, Non Union, Exempt

The purpose of this position is to provide mental health therapy and Alcohol and Other Drug Abuse (AODA) counseling to assigned consumers of Juneau County Department of Human Services' Community Support Program (CSP), including providing case management for assigned CSP consumers.

It is the policy of Juneau County that employees will not accept any other employment which will conflict with their job responsibilities or is incompatible with the proper discharge of his/her official duties or would impair his/her judgement. Therefore, all employees accepting this position must disclose and obtain permission for any other employment activities, especially those of similar nature and function.

A. ESSENTIAL FUNCTIONS AND GENERAL STATEMENT OF DUTIES & RESPONSIBILITIES

- Write in-depth assessments, diagnose mental health conditions, and develop/implement individualized treatment plans
- Provide supportive psychotherapy, insight oriented therapy, and symptom assessment/management for Community Support Program (CSP) clients.
- Facilitate the treatment of and maintain the Severe and Persistent Mental Illness population within the community, acting as Case Manager.
- As assigned, provide 24 hour crisis intervention for adults and children and evaluate the need for psychiatric hospitalization.
- Provide psycho education, support, and consultation to families and adult family home or Community Based Residential Facility staff.
- Act as liaison to hospital staff to coordinate treatment of CSP clients.
- Facilitate Chapter 51 and 55 commitments and protective placements, acting as liaison with legal system
- Oversee activities of paraprofessional staff (Mental Health Technician), providing direction and guidance.
- Act as liaison to facilitate referrals to CSP, and coordinate client services, both internally and with outside agencies.
- Assume responsibility for a high level of team work including participating in meetings and staffing.

- Document client related contacts including treatment plans, progress Notes, etc.
- Attend in-services and trainings related to CSP Services.
- Assume responsibilities in coordinating appropriate living arrangements for assigned CSP consumers.
- Complete other duties as assigned, including providing mental health therapy/substance abuse counseling to assigned clinic patients.

B. QUALIFICATIONS/EDUCATION/EXPERIENCE

- Master's degree in social work, counseling, marriage and family therapy or psychology from an accredited graduate school. 3,000 hours of supervised experience preferred; with current license of LCSW, LPC, or LMFT. Unlicensed applicants must obtain license within 3 years of hire date and will be asked to sign a pre-employment agreement with Juneau County.
- Must possess a valid driver's license, access to a reliable vehicle and current vehicle insurance.
- Preferred additional license of SAC-IT/SAC/CSAC in the State of Wisconsin. Applicants without SAC/CSAC or ability to provide & bill for substance abuse treatment services must obtain such license/ability within 7 years of hire date.
- May be required to obtain IDP training.
- Knowledge of social work theory and practices.
- Knowledge of social, psychological, and biological problems affecting individual's mental health.
- Knowledge of DSM IV and use for assessing and diagnosis.
- Knowledge of community treatment theories and practices for people with long term mental illness.
- Ability to do in-depth assessments, develop diagnostic impressions, and write individualized treatment plans.
- Ability to establish good rapport with clients.
- Ability to work with others internally and externally.
- Ability to communicate effectively orally and in writing.
- Ability to give direction and guidance to paraprofessional staff.
- Ability to provide training in ADL skills.

C. ENVIRONMENTAL WORKING CONDITIONS AND PHYSICAL DEMANDS OF THE POSITION

Office setting and community setting. At times will work with individuals who are upset, irrational, or otherwise not in control of themselves, some of which could become violent. Some afterhours work will be required.

D. EQUIPMENT USED

Qualified person should be familiar with dictating equipment, calculators and computers.

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EEOC/AA/ADA

Juneau County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed. It is not intended as a complete list of the job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, or control the work of employees under supervision. The County retains and reserves any and all rights to change, modify, amend, add to or delete from any section of this document as it deems, in its judgment, to be proper.

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